



PATHWAYS TO MEMBERSHIP

YOUR GUIDE



[icaew.com/pathways](https://www.icaew.com/pathways)

EXPLORE

1

The Pathways to Membership scheme allows fully-qualified members from certain professional bodies to apply for ICAEW membership based on their experience. There is no studying or tuition involved and you can complete the requirements in your own time - wherever you are in the world.

Becoming an ICAEW member would provide you with access to numerous benefits, including career development, access to a global network, and the opportunity to relocate or gain new clients.

IS THIS THE RIGHT ROUTE FOR YOU?

First thing you need to do is [check your eligibility](#).

If you are unsure whether you meet all the criteria, have a look at our [FAQs](#).



HAVE YOU REGISTERED YOUR INTEREST?

If you haven't already done so, take a moment to register your interest. An ICAEW team member will then get in touch to discuss the route with you.

Register your
interest



PREPARE

2

Now that you've checked your eligibility, you can start preparing for your application.

There are currently three [submission windows](#) during the year, these occur in January, May and September. During these windows, which are open on average for 10 days at a time, you can submit your application.

Below we take you through the preparation stage towards your submission.

ATTEND A LIVE SESSION

Before each submission window, we run live sessions to introduce you to the Pathways route and to help you understand what is involved in the Examination of Experience.

If you have registered your interest, you will receive an email informing you of any upcoming sessions.

WHAT IS INVOLVED?

There are three key requirements for a successful application:

- 1 [Letter of Good Standing](#)
- 2 [Sponsor support](#)
- 3 [Examination of Experience](#)

Do take some time to explore these to make sure you can meet them and feel comfortable with them.

PREPARE

2

REQUEST A LETTER OF GOOD STANDING (LOG)

Your Letter of Good Standing needs to include the information listed [here](#).

Most membership bodies know how this process works and will give you the option to request a LOG via your member portal. If you are unable to find the relevant area on your membership body's website, you can simply type "[your membership body] Letter of Good Standing" on a search engine.

Different membership bodies have different timeframes for issuing these letters, so please check in advance to avoid disappointment. However, your LOG will definitely need to have been acquired within 3 months of the [submission deadline](#) (not earlier than those 3 months).



FIND A SPONSOR



Here's the
criteria your
sponsor needs
to meet.

In order to apply for the Pathways scheme, your application will also need to be supported by a sponsor. Sponsors are needed to confirm that there is no reason why you should not be accepted into ICAEW membership. Once you've found them, they will then need to fill in the [relevant form](#) no earlier than 3 months to the [submission deadline](#). Your sponsor will also need a LOG unless they are an ICAEW member.

Most candidates have found a sponsor amongst their colleagues, so this would be a great place to start.

WORK ON THE EXAMINATION OF EXPERIENCE (EOE)

At this point, you may have attended one of the introduction sessions. The next step is for you to attend an EoE session which will cover the questions and top tips on how to submit a successful application.

[Register your interest](#) to make sure you are invited to these sessions.

The Examination of Experience is a rigorous assessment that requires you to reflect on your experience over the last five years and demonstrate your professional skills.

Here's what you need to look at before you submit your application - you can check these off as you go:



(E) = Essential
(R) = Recommended

You can find all the available resources and support [here](#).

REGISTER

3

REGISTER

At this point, you probably have a good idea of whether you'd like to proceed with your application to gain ICAEW membership.

If you are interested, the next step is for you to register as a Pathways candidate - it's completely free and will allow you to make a submission once the [window opens](#).

Here's our [step-by-step guide](#) to registering as a candidate.

Please note - registering as a candidate doesn't commit you to an application but we do suggest you only sign up if you are planning to submit. Make sure you register at least a week before you submit your application.



SAVE THE DATES

Have a look on [our website](#) for key dates for upcoming submission windows.



SUBMISSION CHECKLIST

The Examination
of Experience

A Letter of Good Standing
from your professional body

A Signed Sponsor
Form

The sponsor has their Letter
of Good Standing

The submission fee

Any other relevant documents,
such as an application for an
ICAEW Practising Certificate or
Audit Qualification (AQ)



SUBMIT

Once you have checked everything off and have registered as a candidate, you are ready to submit. Have a look at the process [here](#).

Chartered accountants are talented, ethical and committed professionals. There are more than 1.8m chartered accountants and students in the world, and more than 187,800 of them are members and students of ICAEW. All of the top 100 global brands employ chartered accountants.*

Founded in 1880, ICAEW has a long history of serving the public interest and we continue to work with governments, regulators and business leaders globally. And, as a world-leading improvement regulator, we supervise and monitor over 12,000 firms, holding them, and all ICAEW members and students, to the highest standards of professional competency and conduct.

We promote inclusivity, diversity and fairness and we give talented professionals the skills and values they need to build resilient businesses, economies and societies, while ensuring our planet's resources are managed sustainably.

ICAEW is the first major professional body to be carbon neutral, demonstrating our commitment to tackle climate change and supporting UN Sustainable Development Goal 13.

We are proud to be a founding member of Chartered Accountants Worldwide, a network of 750,000 members across 190 countries which promotes the expertise and skills of chartered accountants around the world.

We believe that chartered accountancy can be a force for positive change. By sharing our insight, expertise and understanding we can help to create sustainable economies and a better future for all.

www.charteredaccountantsworldwide.com
www.globalaccountingalliance.com

ICAEW

Chartered Accountants' Hall
Moorgate Place
London
EC2R 6EA UK

T +44 (0)20 7920 8100
E generalenquiries@icaew.com
icaew.com



* Source: CAW, 2020 - Interbrand, Best Global Brands 2019